Wiltshire Council
Where everybody matters

AGENDA

Meeting: CORSHAM AREA BOARD

Place: Lacock Village Hall, East St, Lacock SN15 2LF

Date: Thursday 19 September 2013

Time: 7.00 pm

Including the Parishes of Box, Corsham, Colerne and Lacock

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Marie Todd (Area Board and Member Support Manager) on 01225 718036 / marie.todd@wiltshire.gov.uk or Dave Roberts (Corsham Community Area Manager), 07979 318504 / dave.roberts@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Alan MacRae (**Chairman**) – Corsham Pickwick	
Sheila Parker (**Vice Chairman**) – Box & Colerne	
Dick Tonge – Corsham Without & Box Hill	
Philip Whalley – Corsham Town	

Items to be considered	**Time**
1 **Chairman's Welcome and Introductions** *(Pages 1 - 2)*	7:00pm
2 **Apologies for Absence**	
3 **Minutes** *(Pages 3 - 12)* To approve and sign as a correct record the minutes of the meeting held on 18 August 2013.	
4 **Declarations of Interest** To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5 **Chairman's Announcements** *(Pages 13 - 20)* To receive the following chairman's announcements: (a) Core Strategy Consultation (b) Pest Control Service (c) Review of Corsham Bus Services	
6 **Partner Updates** *(Pages 21 - 28)* To receive any updates from the following partners: (a) Wiltshire Police (b) Wiltshire Fire and Rescue Service (c) NHS Wiltshire (d) Town and Parish Council Nominated Representatives (e) Corsham Community Area Network (CCAN) (f) Chamber of Commerce (g) Shadow Community Operations Board	7:10pm
7 **Public Health** The Public Health Team at Wiltshire Council facilitates and promotes healthy behaviours, environments and practices to ensure our populations stay healthy. The team also manages infectious diseases and ensures health resilience. Sue Odams will give a presentation on the work of public health and about its role in helping to ensure people in Wiltshire live long and healthy lives.	7:25pm
8 **Joint Strategic Assessment** Aimee Stimpson will give an update on the joint strategic assessment for Corsham.	7:45pm
9 **Corsham Community Area Network (CCAN)** *(Pages 29 - 42)* Kevin Gaskin, from CCAN, will talk about how local communities	7:55pm

across Wiltshire are helping to build up a wide-ranging picture of the cultural assets in each Community Area for a new chapter of Wiltshire Council's Joint Strategic Assessment (an updated version of this document that brings together local statistics and evidence under various themes is due out in early 2014).

10	**NEETs Project**	**8:05pm**

Cllr Sheila Parker will talk about the recently completed NEETS project regarding young people not in education or employment and show a short DVD.

11	**Community Area Grants** *(Pages 43 - 60)*	**8:20pm**

The Wiltshire Councillors will consider the following applications to the Community Area Grants Scheme:

    (a) Mansion House Playgroup
    (b) Colerne Village Hall
    (c) KIK Radio Project

12	**CATG Recommendations** *(Pages 61 - 62)*	**8:30pm**

To consider recommendations from the Community Area Transport Group.

13	**Future Meeting Dates**	**8:40pm**

Future meetings of the Area Board will take place on the following dates:

21 November 2013 – 7pm – Corsham Town Hall
23 January 2014 – 7pm – Corsham Town Hall
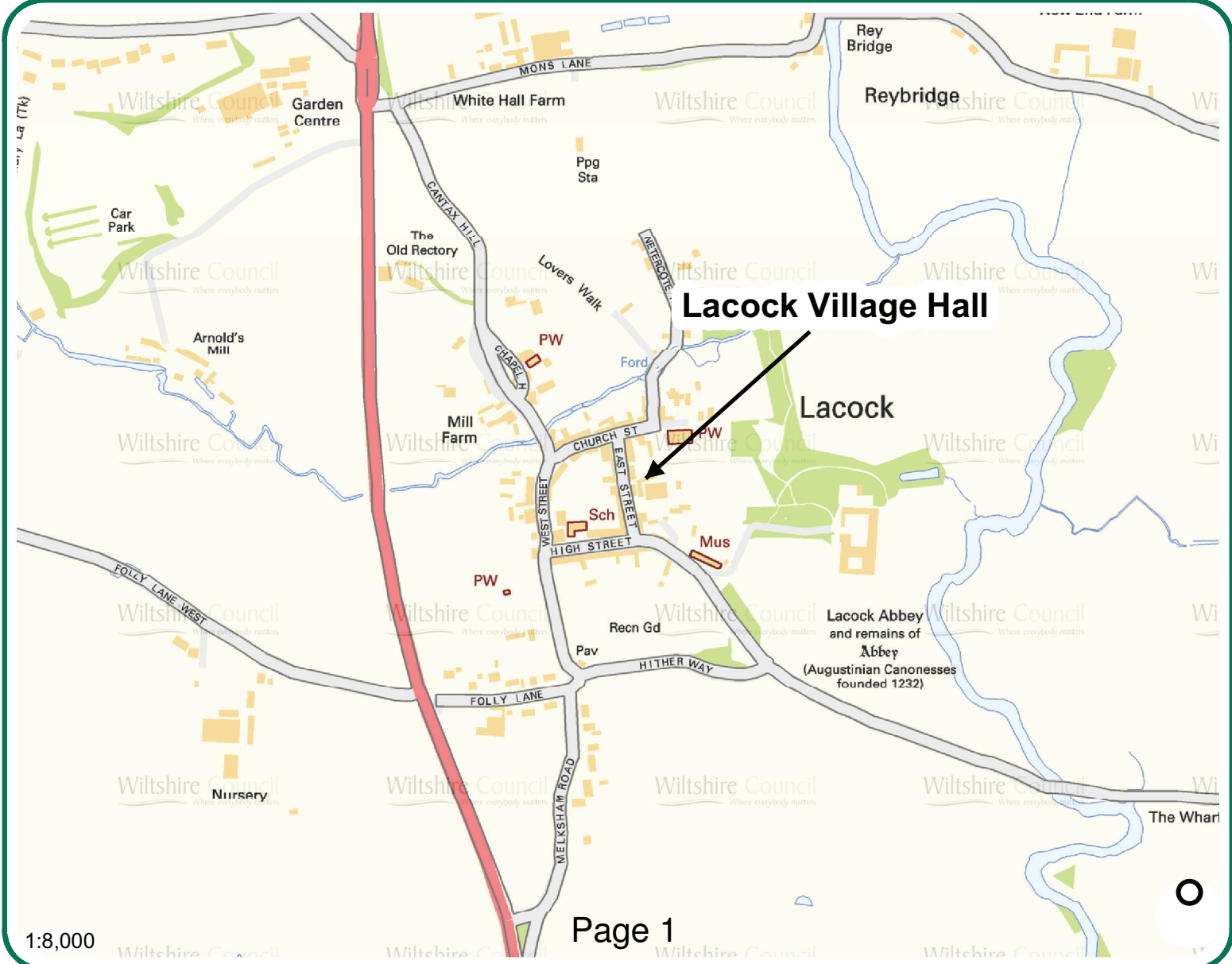20 March 2014 – 7pm – Corsham Town Hall

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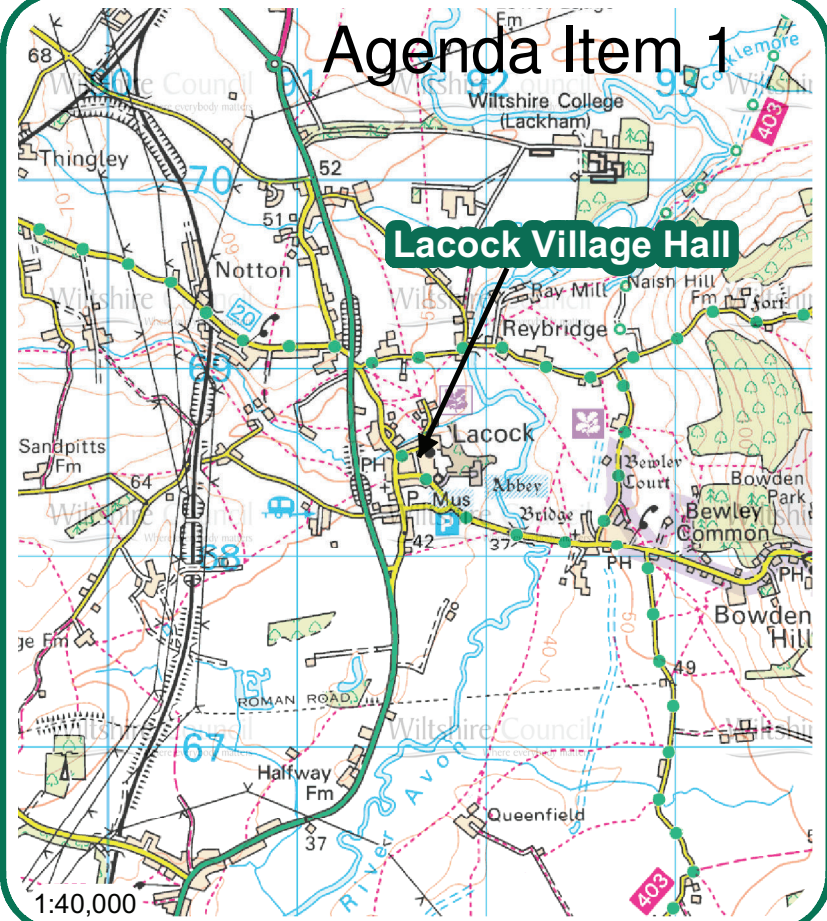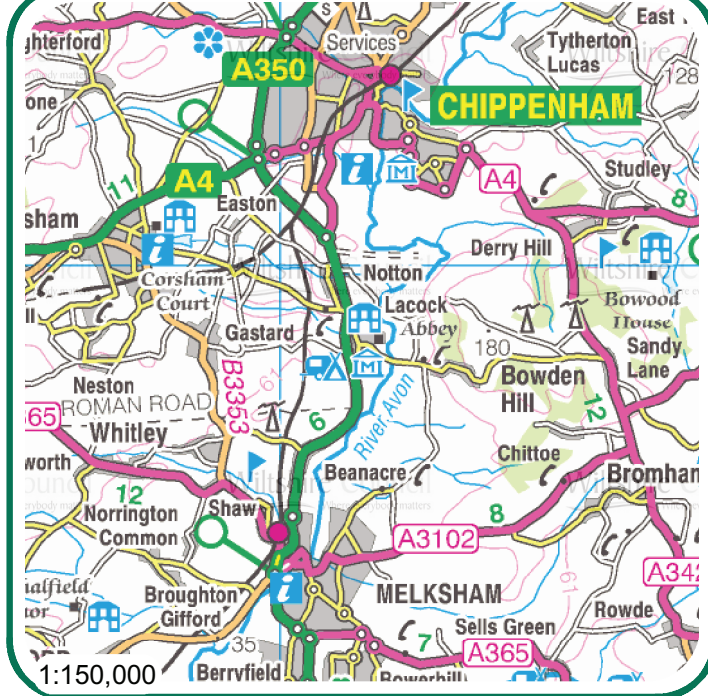
Lacock Village Hall
East Street
Lacock
SN15 2LF

Wiltshire Council
Where everybody matters

Lacock Village Hall

1:40,000

Lacock Village Hall

1:8,000

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Wiltshire Council
Where everybody matters

MINUTES

Meeting:	CORSHAM AREA BOARD
Place:	Colerne Village Hall, Martins Croft, Colerne SN14 8DT
Date:	18 July 2013
Start Time:	7.00 pm
Finish Time:	8.45 pm

Please direct any enquiries on these minutes to:

Marie Todd (Area Board and Member Support Manager) on 01225 718036 or marie.todd@wiltshire.gov.uk.

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors
Cllr Alan MacRae (Chairman), Cllr Sheila Parker (Vice Chairman), Cllr Dick Tonge and Cllr Philip Whalley

Wiltshire Council Officers
Dave Roberts – Community Area Manager
Marie Todd – Area Board and Member Support Manager
Ian White – Head of Service Passenger Transport

Town and Parish Councillors
Corsham Town Council – Cllrs Peter Anstey and Michael Simpkins
Box Parish Council – Cllrs Alan Clench and Pauline Lyons
Colerne Parish Council – Cllrs John Bull and Tom Hall

Partners
CCAN – Sally Fletcher and Kevin Gaskin
Corsham Chamber of Commerce – Sue Stockley

Total in attendance: 35

Agenda Item 3

Agenda Item No.	Summary of Issues Discussed and Decision
1	**Chairman's Welcome and Introductions** The Chairman welcomed everyone to the Corsham Area Board meeting.
2	**Apologies for Absence** Apologies for absence were received from: Cllr Jennie Hartless – Box Parish Council David Martin – Clerk to Corsham Town Council Inspector Phil Staynings – Wiltshire Police Mike Franklin – Wiltshire Fire and Rescue Service David Poynton
3	**Minutes** **Decision** **To sign the minutes of the meeting held on 23 May 2013 subject to the following amendment:** **In minute number 13 reword to ensure it is clear that the Community Speedwatch and Give Box a Brake are two separate groups.**
4	**Declarations of Interest** There were no declarations of interest.
5	**Chairman's Announcements** (a) Local Debate at Area Board Meetings The Chairman reported that the area board was looking for ideas from the local community for future agenda items prior to the area board meeting on 19 September. Any ideas and suggestions raised would be explored and may appear on the agenda for subsequent area board meetings. If anyone has any suggestions they should get in touch with the Community Area Manager, Dave Roberts before 5 August 2013 giving details of the proposed item and why it should be debated. Forms for this purpose were circulated at the meeting. Issues should be of community concern and something that the Corsham Area Board or Wiltshire Council is able to influence. Contact Dave Roberts, Community Area Manager email: dave.roberts@wiltshire.gov.uk or telephone 07979 318504.

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(b) <u>Wiltshire Fire and Rescue Service Draft Safety Plan 2013–16 – Have your say</u>

It was noted that the new draft Public Safety Plan 2013–16 (Integrated Risk Management Plan) was now available to view on the Wiltshire Fire and Rescue Service website. Any thoughts and opinions on the plan should be sent to <u>consultation@wiltsfire.gov.uk</u> or to Sarah Hargreaves, Wiltshire Fire and Rescue Service HQ, Manor House, Potterne, SN10 5PP.

To view the plan please use the following link or for a paper copy contact Sarah Hargreaves as above.

<u>http://www.wiltsfire.gov.uk/About_Us/Publications/publications.htm</u>

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<u>Partner Updates</u>

(a) <u>Police, Fire and Rescue Service and NHS</u>

Written reports were circulated with the agenda papers.

(b) <u>Box Parish Council</u>

Box was pleased to have won the first round of the Best Kept Village competition and a photograph had featured in the Daily Telegraph. CampFest was taking place at the weekend which was an event for primary school children and held on the Recreation Ground. The Council had met with other Parish Councils recently to find out what particular issues they had in common and considered the possibility of joint training and other matters.

(c) <u>Colerne Parish Council</u>

The Parish allotments had, unfortunately, been broken into in the previous week. The Colerne skatepark project was moving forward and the "Fun in the Sun" days were being finalised.

(d) <u>Corsham Town Council</u>

The recent armed forces day event had been a great success and thanks was given to Wiltshire Council for the free parking allowed on the day.

A meeting about how to commemorate the First World War would be taking place on 23 July at 7.30pm at Corsham Town Hall.

A benchmarking brainstorming session would soon be held with traders to discuss the vibrancy of the town centre.

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The campus construction was now well underway and some work was being carried out with Bath Spa University to consider how to improve Springfield.

Refurbishment of the Town Hall and Arnold House would soon be taking place. There were currently plans for a number of developments in the Corsham area and the Town Council welcomed the community's views on these. Comments should be fed through to the Town Council and the developers.

(e) Lacock Parish Council

The one way system was now in place in Lacock High Street and was proving very successful.

(f) Corsham Chamber of Commerce

A network event had taken place on 12 June with two speakers. A further event would be held on 10 July at the Royal Oak in Corsham. This would be open to anyone and not just members of the Chamber of Commerce. The linkedin group was growing in numbers. The Executive had met on 20 June and identified ways the Chamber could be improved in the future. Another networking event would also be held at the Pound Arts Centre on 11 September at lunchtime.

(g) Community Operations Board

A written report was circulated. The group was now looking at the façade and colour scheme. The governance of the campus was also being considered along with how to ensure community resilience to help unite the whole area around the campus.

7	Review of Bus Services

The Area Board received a presentation from Ian White, Head of Service Passenger Transport, regarding the review of council funded bus services and how this was likely to affect the Corsham area.

The following issues were discussed:

The Council recognises the importance of good public transport however:

- There is pressure on public spending increasing year by year
- The financial plan has a requirement to make savings
- Contract prices are beginning to rise again
- For this reason reviews are taking place looking for more financially sustainable ways of meeting these needs

- The review includes all services financially supported by the council, focussing mainly on services which are poorly used or expensive to provide. Commercial services are no included in the review as the council has no control over the route or timetable of these services.

Zig Zag Service

- The Council is currently consulting on proposed changes to the Zig Zag service, but other supported services will also be reviewed in due course
- The Zig Zag service is poorly used. There are 28,500 single passenger trips per year.
- There are on average only eight passengers on the whole length of each bus journey
- Use is particularly low north of Melksham
- The service is expensive to provide costing £108,000 per year, the subsidy for each single passenger trip is around £3.70 and costs are expected to rise when re-tendered.
- The proposed timetable reduces cost by using fewer vehicles, retains a similar service south of Melksham, fewer journeys north of Melksham, and none to Chippenham . This should still meet the needs of many users.
- The Council is also looking for other ways of meeting needs at an affordable cost – suggestions are invited.
- A letter and information sheet regarding the consultation has been sent out via Area Board managers
- There is a questionnaire for bus users – available on the bus and on website which asks for specific information on needs that would not be met. The consultation closes on 2 August 2013.
- Information from the consultation will be considered before a decision is made
- Tenders to operate will then be invited and implementation will begin in January 2014.

Corsham Town Service

- The service had been expanded with Basil Hill developer funding, which runs out soon
- Current use does not justify two buses running the service
- Options being considered including a single loop with 30 minute frequency and retention of current routes but with hourly frequency
- A consultation would take place in summer/autumn for implementation early in 2014.

Commercial Services

- Route, timetables and fares controlled by the operator not the council
- Two operators running competing services;
- Chippenham - Corsham - Bath (First 231/232; Faresaver X31)

- Chippenham – Lacock – Trowbridge – Frome (First 234; Faresaver X34)
- Changes to First services from 29 July
- Changes to Faresaver service 1 September

Colerne Services

- 228 (Colerne - Bath)

Mainly commercial service, the operator is proposing reductions, negotiations are taking place to minimise impact

- 635 (Chippenham - Marshfield - Bristol)

Part commercial, part council funded service; tendering for funded elements but currently no proposal to reduce service

- 36 (Castle Combe – Colerne – Corsham – Chippenham, Tues & Friday only)

Consultation taking place soon; very poorly used and seeking alternative ways of providing service.

Summary

- Bus services are important but can't escape the pressures on public sector funding
- The Zig Zag consultation is open until 2 August; please reply if it affects you
- The Corsham town bus consultation will take place later this year
- Changes to First and Faresaver commercial services will take place from 29 July and 1 September
- Colerne services involve a complex interaction of commercial and council funded elements
- Ideas are welcomed about how services can be made more cost-effective but still meet local need

Questions

- It was confirmed that the Council has no power over the timetables of commercial services.
- At the moment electric vehicles were not being used but this may be considered in the future. At present electric vehicles are not very reliable.
- The concessionary fares scheme is administered by the Council with funding provided by the government. Operators and authorities are not permitted to ask passholders to contribute towards their concessionary fares.
- Transport to the new campus building was being considered by the Community Operations Board who report to the Area Board. No money was available to subsidise a bus service to the campus.
- There was a lead in time for operators to be required to use low level vehicles that could easily be accessed by disabled people.

8	**CCAN Update and Funding Request**
	The Area Board considered an update report from the Corsham Community Area Network (CCAN) along with a recommendation on the way forward for the Area Partnership.
	The following issues were discussed:
	• Other partnership models throughout Wiltshire had been considered when drawing up this proposal.
	• The community was the main priority.
	• The partnership should work with different existing groups and not be competing with them.
	• A co-ordinator was still required to work with these groups, provide a network of organisations, support the groups and promote projects.
	• It was important to avoid duplication of work and the area board agreed that the Community Area Manager and CCAN Co-ordinator should use the same website and newsletter rather than two separate ones.
	• It was important to clarify the funding situation because the partnership funding was considered to be revenue funding and if not allocated could possibly be used to fund revenue schemes in the area.
	• The Area Board thanked Kevin Gaskin for his work in putting together these proposals.
	Decision:
	(1) To approve the change in partnership model as outlined in the report, subject to combining the newsletter and website with those produced and maintained by the Community Area Manager, and to accept the role of Network Co-ordinator, who will report to the area board, with an over-seeing core group of community representatives.
	(2) To approve an initial funding request of £1,502.06 for the Network Co-ordinator post from within the area board allocation as outlined in Appendix 3 of the report.
	(3) To provide positive support to assist in developing the Co-ordinator role and addressing the Community Plan priorities.
9	**Community Area Transport Group Recommendations**
	The Area Board considered an update report regarding the CATG meeting that took place on 5 June 2013 along with recommendations from this meeting. It was noted that the funding for the review of C class roads had now been distributed to individual area boards for them to decide how they wished to allocate it.

	Decision: **(1) To agree to refer the recommendation on priorities for C class roads back to the CATG for further consideration in the light of changes to the funding allocation process.** **(2) To submit a bid to the Substantive Highways Scheme to install a section of shared-use cycleway along Park Lane from Freestone Way to Purleigh Road, Corsham. If successful the Town Council has agreed to contribute £2,500 and the Area Board will contribute £2,500 towards a total cost of approximately £40k.** **ACTION: Dave Roberts, Community Area Manager.**
10	Community Area Grants - Feedback from Colerne Old School Playgroup The Area Board received an update from the Colerne Old School Playgroup regarding the grant recently given by the Area Board to provide an interactive whiteboard. The whiteboard had helped in the following ways: • Improving personal, social and emotional development • Using maths • Language and communication • Writing • Understanding the world The Playgroup thanked the Area Board for the funding it had provided.
11	Community Area Grants The area board considered two applications to the community area grants scheme. **Decision** **(1) To award £5,000 to Colerne Skate Park towards the installation of a skate park on recreational ground in Colerne, subject to the balance of funding and planning permission being in place.** *Reason for Decision: The application demonstrates a link to the Community Plan by providing activities for young people.* **(2) To award £5,000 to the Colerne Village Hall Rural Cinema Project towards the installation of cinema equipment in the village hall, subject to the balance of funding being in place.**

	Reason for Decision: The application demonstrates a link to the Community Plan by providing activities for young people and will offer local people an opportunity to watch the latest cinema releases and other films without the need to travel outside of the village. **Action: Dave Roberts, Community Area Manager**
12	<u>Future Meeting Dates</u> It was noted that future meetings would take place on the following dates: 19 September 2013 – 7pm – Lacock Village Hall 21 November 2013 – 7pm – Corsham Town Hall 23 January 2014 – 7pm – Corsham Town Hall 20 March 2014 – 7pm – Corsham Town Hall

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Chairman's Announcements

Subject:	**Wiltshire Core Strategy – Consultation on Schedule of Proposed Modifications (including SA and HRA updates); two ministerial statements relating to wind farm development; and national planning practice guidance for renewable energy**
Officer Contact Details:	Spatial Planning team on 01225 713429 or email: spatialplanningpolicy@wiltshire.gov.uk
Further details available:	Spatial Planning team on 01225 713429 or email: spatialplanningpolicy@wiltshire.gov.uk

The Wiltshire Core Strategy, which provides the planning policy framework for Wiltshire, recently underwent discussion at a public examination conducted by an independent Planning Inspector.

Following the examination hearing sessions the council has published a Schedule of Proposed Modifications (August 2013) containing 'main' and 'minor' changes to the Core Strategy to give all interested parties the opportunity to comment before the Inspector completes his report.

The consultation will take place for a six week period from **Tuesday 27 August to Wednesday 9 October 2013 inclusive**.

The council has produced an update to the Sustainability Appraisal (SA) and Habitats Regulation Assessment (HRA) based on the Schedule of Proposed Modifications. Comments can also be made on these updates.

The Inspector has also requested that the council invites comments on the implications that the two recent ministerial statements relating to wind farm development, and the recently published national planning practice guidance for renewable energy may have on the Wiltshire Core Strategy.

Details of where you can view the Core Strategy, Schedule of Proposed Modifications and associated documents (including the SA update, HRA update, ministerial statements and planning practice guidance document) will be available on the Wiltshire Council website from 27 August 2013: Core Strategy

Alternatively, copies of the documents will be available to view at the main council offices (see below) and at all libraries across Wiltshire during normal opening hours:

Wiltshire Council County Hall Trowbridge BA14 8JD	**Wiltshire Council** 27/29 Milford Street Salisbury SP1 2AP
Wiltshire Council Monkton Park Chippenham SN15 1ER	**Wiltshire Council** 3-5 Snuff Street Devizes SN10 1FG

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Subject:	**Pest Control Update**
Officer Contact Details:	Claire Francis - Public Protection Manager Telephone: 01249 706309 E-mail: claire.francis@wiltshire.gov.uk

Wiltshire Councils Pest Control team are pleased to be able to visit the Area Board meetings to offer advice on the services available to the general public, local businesses, Parish councils, and Town councils. The pest control team covers the whole of Wiltshire with all officers fully trained to deal with a wide variety of public health pests.

A recent study by the Chartered Institute of Environmental Health[1] asking residents their views on pest control found that 85% of those questioned believe that their pest control department is an important part of public health protection in their area.

The pest control team provides treatments for Rats, Mice, Wasps, Fleas, Bedbugs, Clusterflies, Carpet Moth, Squirrels, and Cockroaches. In order to ensure the service is accessible to all the community discounts of up to 50% are offered for certain means tested benefit.

To give you an idea of the number of pests we deal with during the winter of 2012/13 we treated just fewer than 1000 rodent problems and in August 2013 we treated 514 wasp nests affecting homes and businesses in Wiltshire.
Pest control officers work closely with Environmental Health Officers often identifying vulnerable residents who may require further assistance and referring the customer to other services.

If you or someone in your community has a pest problem advice and information can be found on the web pages /www.wiltshire.gov.uk/communityandliving/publicprotection/pestcontrol.
We can be contacted via our on-line pest control enquiry form or through the Councils 0300 4560100 telephone number.

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1 http://cieh.org/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=46952

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30 August 2013

Passenger Transport Unit
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN

Our ref: IW/PT B302

Dear Consultee

Review of Corsham Town bus service

The Council is currently reviewing the Corsham town bus service, and I am writing to ask for your views on the proposed changes to the service, which it is intended will be introduced in January 2014.

This is part of an ongoing series of reviews of bus services across the county, which aim to identify the most cost-effective means of meeting local access needs in a way that can be financially sustainable in the longer term. The reviews are being carried out in the context of the current pressures on public spending and the requirement of the Council's Financial Plan to make savings in funding for bus services. They are therefore looking in particular at journeys that require a relatively high level of council funding in relation to the number of passengers they carry, or which are less well used.

In the case of the Corsham town service there are two additional reasons why the service has to be reviewed at this time;

- For the last three years the service has been partly funded from external sources. This funding will come to an end during the current year, and as a result the cost to the Council of supporting the current level of service would rise to £160,000 per annum
- The bus operator has recently given notice to terminate early his contract for operating the service, and this is expected to lead to a further increase in cost if the existing timetable is retained

An information sheet is attached which includes a commentary on the service that is currently provided, and details of the proposed changes.

Your views are sought on these proposals and in particular your answers to the following two questions;

1. **Are you aware of any significant hardship** that would be caused if these proposals were implemented? If so, please could you let us know what specific journeys could no longer be made and, if possible, give an indication of how many people you think would be affected.

2. **Do you have any suggestions for alternative proposals** that would achieve a similar level of financial saving with less impact? (we are aware that in some cases there may be other ways of meeting some of the needs of the area in other ways, for example by community or voluntary transport.)

The consultation will close on **4 October 2013.** Responses can be sent by post to the Passenger Transport Unit, Wiltshire Council, County Hall, Trowbridge BA14 8JN (attention of Ian White); or by email to buses@wiltshire.gov.uk.

This consultation letter has been sent via the Area Board manager to local councillors, and to other local groups or organisations who may want to respond. It has also been sent to some countywide organisations, and to local community transport groups.

Questionnaires will also be made available on the buses so that users are able to comment on the proposals. Copies of the consultation documents are available on the council's website at www.wiltshire.gov.uk/consultations , or can be requested from the address above.

Yours sincerely

Ian White
Head of Service Passenger Transport

Direct Line: (01225) 713322
Fax Number: (01225) 713565
Email: ian.white@wiltshire.gov.uk

Review of Corsham town bus service – info sheet

Summary of proposed change

Town service 10A will continue to provide a half hourly service for most of the day, and will be diverted to serve Katherine Park instead of Valley Road. This will allow service 10E to be withdrawn. The town service will no longer serve Rudloe Estate, but the Bath – Chippenham services will still provide four buses an hour into Corsham from Leafy Lane and from the stops at the estate entrance on Bradford Road.

Commentary on current service

The town service links the estates and outlying settlements around Corsham with the town centre. There are two services, each currently running every 30 minutes between 0700 and 1815 on Mondays – Fridays and hourly between 0800 and 1315 on Saturdays. Service 10A runs on a loop via Broadmead, Dicketts Road, Neston, Basil Hill MoD, Upper Potley, Valley Road and Beechfield Road; and 10E runs out and back to Basil Hill MoD via Beechfield Road, Katherine Park, Park Lane and Rudloe Estate.

The service was expanded three years ago to run more frequently and to serve Basil Hill, funded by the developers of the Basil Hill MoD site in order to meet planning obligations that required a bus service to be provided to improve non-car access to the site. It was hoped that by the end of the period of developer funding, passenger use would have grown to the point that the expanded service could continue with only a limited ongoing requirement for council subsidy. Unfortunately this has not been the case.

The service in its current form costs around £200,000 per annum to operate. Of this, around a quarter is recovered from passenger fares, £80,000 from the developers and the remaining £80,000 from Council funding. The Basil Hill developer funding ends this year, and the cost to the Council will therefore rise to £160,000 per annum. As Council funding has also come under increased pressure, this is not affordable. The current operator has also given notice that he wishes to terminate his contract to run the service, and this is expected to lead to a further increase in the cost if the existing timetable is to be retained.

The service currently carries around 80,000 passenger journeys a year. However, when spread over the number of bus journeys operated this equates to on average only 7 passengers per trip. It is clear that the number of passengers does not justify the current level of service, which requires two buses and three drivers to operate.

Explanation of proposed changes

The proposed changes are designed to reduce the cost of operation by using only one bus, while continuing to provide an attractive service for the majority of users. A half hourly service will continue to operate for most of the day on the service 10A route, which will be diverted to serve Katherine Park. To allow a vehicle to be saved, the town service will no longer serve Rudloe Estate. However, there are frequent alternative services into Corsham (four buses an hour) from Leafy Lane and from the bus stop on Bradford Road at the entrance to the estate.

The proposed timetable, which would come into effect in January 2014, is shown overleaf.

A consultation on these proposals is under way and will close on **4 October 2013**. Details of the consultation can be found on the council's website (http://www.wiltshire.gov.uk/council/consultations.htm) or are available from the Passenger Transport Unit, Wiltshire Council, County Hall, Trowbridge BA14 8JN.

Corsham Town Service 10 *proposed timetable from January 2014*

Mondays to Saturdays

Corsham, Newlands Road	NS 0715	NS 0745	0815	0845	0920	0950		1050	1120	1150	1220	1250
Pound Pill	0717	0747	0817	0847	0922	0952		1052	1122	1152	1222	1252
Broadmead	0719	0749	0819	0849	0924	0954		1054	1124	1154	1224	1254
Dicketts Road	0720	0750	0820	0850	0925	0955		1055	1125	1155	1225	1255
Cotswold Family Centre	0721	0751	0821	0851	0926	0956		1056	1126	1156	1226	1256
Neston, Pool Green / Church Rise	0723	0753	0823	0853	0928	0958	*Break*	1058	1128	1158	1228	1258
Basil Hill, MOD Main Gate	**0726**	**0756**	**0826**	**0856**	**0931**	**1001**		**1101**	**1131**	**1201**	**1231**	**1301**
Westwells, bus shelter	0727	0757	0827	0857	0932	1002		1102	1132	1202	1232	1302
Upper Potley, Curlcroft Road	0728	0858	0828	0958	0933	1003		1103	1133	1203	1233	1303
Katherine Park, Freestone Way	0732	0802	0832	0902	0937	1007		1107	1137	1207	1237	1307
West Park Road	0736	0756	0836	0906	0941	1011		1111	1141	1211	1241	1311
Beechfield Road	0738	0808	0838	0908	0943	1013		1113	1143	1213	1243	1313
Corsham, Newlands Road	**0741**	**0811**	**0841**	**0911**	**0946**	**1016**		**1116**	**1146**	**1216**	**1246**	**1316**

	NS	NS		NS	NS	NS	NS	NS	NS	NS
Corsham, Newlands Road	**1320**	**1350**		**1450**	**1520**	**1550**	**1620**	**1650**	**1720**	**1750**
Pound Pill	1322	1352		1452	1522	1552	1622	1652	1722	1752
Broadmead	1324	1354		1454	1524	1554	1624	1654	1724	1754
Dicketts Road	1325	1355		1455	1525	1555	1625	1655	1725	1755
Cotswold Family Centre	1326	1356		1456	1526	1556	1626	1656	1726	1756
Neston, Pool Green / Church Rise	1328	1358	*Break*	1458	1528	1558	1628	1658	1728	1758
Basil Hill, MOD Main Gate	**1331**	**1401**		**1501**	**1531**	**1601**	**1631**	**1701**	**1731**	**1801**
Westwells, bus shelter	1332	1402		1502	1532	1602	1632	1702	1732	1802
Upper Potley, Curlcroft Road	1333	1403		1503	1533	1603	1633	1703	1733	1803
Katherine Park, Freestone Way	1337	1407		1507	1537	1607	1637	1707	1737	1807
West Park Road	1341	1411		1511	1541	1611	1641	1711	1741	1811
Beechfield Road	1343	1413		1513	1543	1613	1643	1713	1743	1813
Corsham, Newlands Road	**1346**	**1416**		**1516**	**1546**	**1616**	**1646**	**1716**	**1746**	**1816**

Key

NS - indicates a journey that will not run on Saturdays
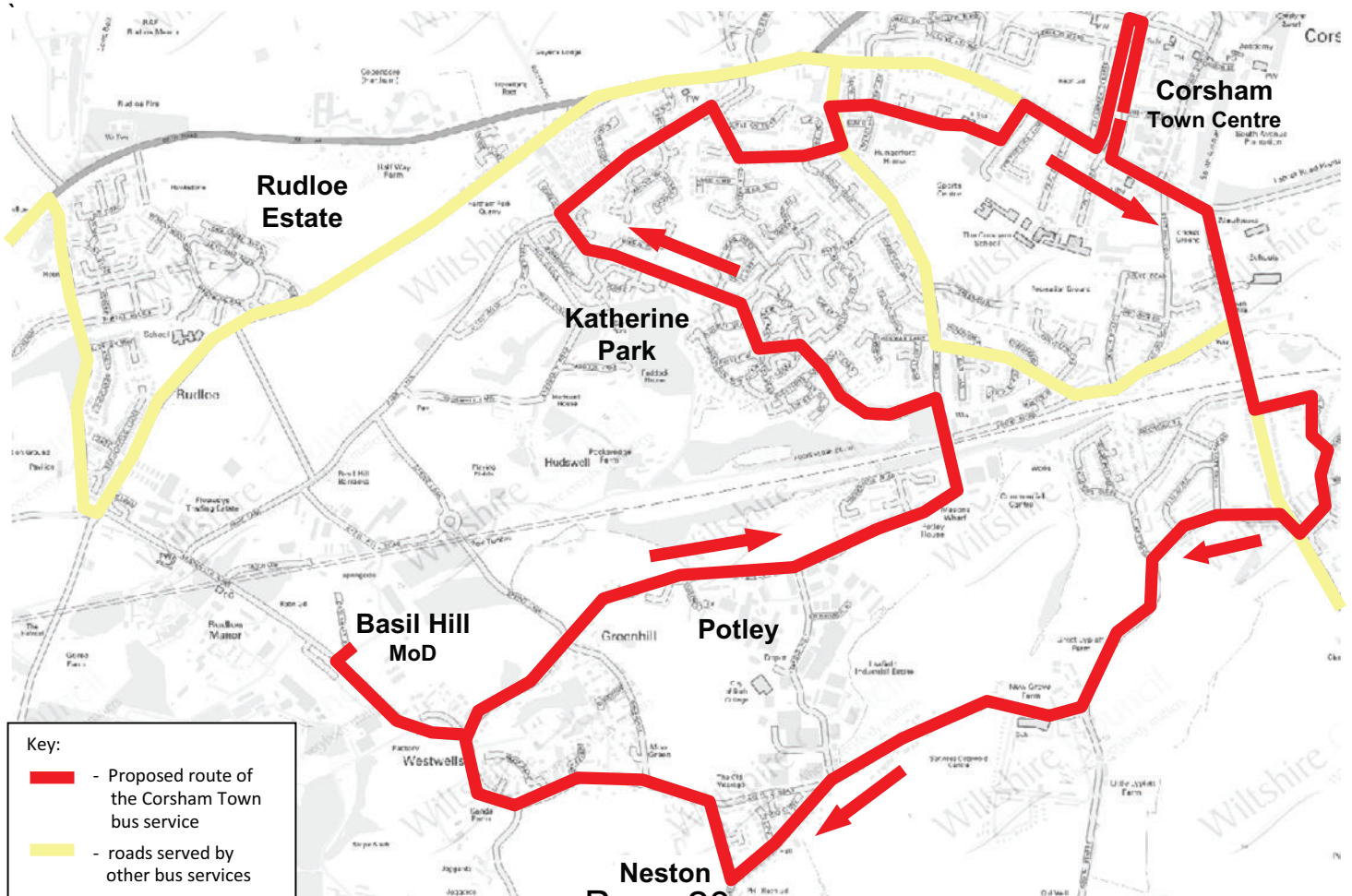
Key:
- Proposed route of the Corsham Town bus service
- roads served by other bus services

Rudloe Estate

Katherine Park

Basil Hill MoD

Potley

Corsham Town Centre

Neston

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Crime and Community Safety Briefing Paper Corsham Community Area Board 2013	

1. Neighbourhood Policing Team (NPT).

Sgt: PS Nick Cooke

Town Centre Team
Beat Manager – PC Hazel Anderson
PCSO – Shaun Redmond

Rural Team
Beat Manager – PC Mandie Ball
PCSO – Barry Mussard

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

) Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues:

Theft – A mobile phone was stolen from the Co-op garage on Pickwick Road, CCTV has captured the suspect who has now been interviewed for the Offence and enquiries are continuing.
Two male youths attempted to steal money from the collection box inside St Bartholomews Church. They have been identified and dealt with by way of Local Resolution, involving home visits and referral to the the ASBRAC panel which is a Multi-Agency meeting.

Drink Related Incidents - We have only had one drink related incident during the month of August whereby Police were called resulting in a male being arrested for Drunk and Disorderly.

Shop lifting - A prolific offender residing in Rudloe has been arrested for shoplifting offences again - this has resulted in him receiving a further prison sentence. He has now been released and will be policed robustly by ourselves working alongside other Agencies to help prevent further re-offending and positive action will be taken.

Vehicle Crime – In the Corsham area two vehicles were damaged by unknown person(s) and a spare wheel was stolen from another. In the Lacock area 2 insecure vehicles were entered whereby one handbag was taken and from the other sunglasses and loose change.
Please ensure that vehicles are secured and that no valuables are left in the vehicle or on display. Many more drivers these days are owning keyless entry vehicles – it is important you listen for the sound of the doors locking as you walk away from it.

Agenda Item 6

Burglary – Entry was gained to a Unit at Methuen Park and a quantity of tools were stolen to the value of £3,700.
A garage in Corsham was entered and theatre costumes was stolen.
A large business workshop was entered in Box where scrap metal was taken.

Anti-Social Behaviour We have received very few reports of ASB in general within Corsham however Corsham NPT and WCC will be sending Anti-social behaviour questionnaires to all the residents in Pockeridge and will collate the responses as a joint tasking.

Guyers Lane/Pickwick Speed Watch Corsham NPT are actively seeking volunteers to become members of this new Speed Watch Team. We have several residents who have volunteered to give up one hour a week to become involved in monitoring and recording the speed of traffic at this location. If you are interested in joining us or you would like to find out a little more about it please contact PC Mandie Ball @ Corsham Station.

Community Engagement – In addition to the Wiltshire Police website, Corsham NPT also regularly update a Facebook Page at facebook.com/CorshamPolice.This has been effective in putting out local crime warnings (in addition to usual methods such as Neighbourhood Watch), appeals for witnesses or information and for putting out good-news stories. We also use the site to tell the community about upcoming consultations. So far over 120 people have joined the page to receive updates posted by the NPT and this number is steadily growing – if you are on Facebook please feel free to join us.

EF Corsham NPT	Crime					Detections*	
	12 Months to August 2012	12 Months to August 2013	Volume Change	% Change		12 Months to August 2012	12 Months to August 2013
Victim Based Crime	584	485	-99	🟢	-17.0%	16%	17%
Domestic Burglary	23	23	+0	🟢	+0.0%	9%	9%
Non Domestic Burglary	89	63	-26	🟢	-29.2%	3%	0%
Vehicle Crime	66	63	-3	🟢	-4.5%	15%	0%
Criminal Damage & Arson	140	112	-28	🟢	-20.0%	11%	13%
Violence Against The Person	87	83	-4	🟢	-4.6%	36%	30%
ASB Incidents (YTD)	171	202	+31	🔴	+18.1%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and significantly better than peers for Domestic Burglary in the previous 12 month period (April 2012 - March 2013).

* Detections include both Sanction Detections and Local Resolutions

Phil Staynings
Inspector Chippenham, Calne and Corsham

Public opinion survey – Chippenham – Corsham Community Area

The Office of the Police and Crime Commissioner (OPCC) commissioned M.E.L. Research to consult local residents. During 2012/13 4408 Wiltshire residents completed the survey. A minimum of 384 people took part in each of the eleven policing sectors[i] ensuring that the results for each sector were significant[ii].

The aims of this survey are:

o To measure public perception of Wiltshire Police and how communities are policed
o To consult the public and enable the OPCC and Wiltshire Police to prepare policing plans
o To enhance the OPCC and Wiltshire Police's understanding of how policing influences people's sense of security and wellbeing

The report below sets out the results for the Corsham section. A summary for the whole Force area will be available shortly on the Commissioner's website. If you have any queries please contact the OPCC on the details below.

Public perceptions linked to the Police and Crime Commissioner Priorities

	Corsham Community Area	Chippenham Sector	Wiltshire Police Force Area
Feel Safe when outside in their local area during the day?	97.3%	94.7%	93.4%
Feel Safe when outside in their local area after dark?	77.1%	65.9%	63.9%
Are satisfied with the level of police visibility in their neighbourhood?	65.3%	63.3%	59.1%
Surveyed	73	418	4408
Population	20500	87330	684028

Key:

	significantly better than Wiltshire average*
	in line with Wiltshire average*
	significantly worse than Wiltshire average*

* Wiltshire average is the Wiltshire Police force area

What types of crime and anti social behaviour (ASB) cause a problem in your area?

Issues in the local area	There are no crime and ASB issues in my local area	Teenagers hanging around	Graffiti & vandalism to public property	Domestic burglary	Traffic offences
Corsham Community Area	63%	8%	8%	7%	7%
Chippenham Sector	58%	14%	7%	7%	5%
Wiltshire Police Force Area	54%	16%	8%	8%	3%

What are the concerns in your area?

Concerns in local area	Corsham Community Area	Chippenham Sector	Wiltshire Police Force Area
Lack of facilities for young people	49%	57%	56%
Unemployment	26%	34%	37%
Lack of local amenities	21%	25%	25%
Crime	20%	26%	29%
Standard of public transport	20%	19%	20%
Anti-social behaviour	19%	32%	34%
Drug misuse	15%	33%	30%
Poverty	11%	13%	14%

What should the priorities be in your area?

Priorities	Corsham Community Area	Chippenham Sector	Wiltshire Police Force Area
None - not a problem in my area	32%	27%	24%
More police out and about	25%	23%	29%
None - police do as much as they can	19%	19%	16%
Tackling speeding	8%	5%	5%

Perceptions of Crime and ASB

Perceptions of Crime being a problem in the Chippenham Sector are just below the average for the Wiltshire Police area and perceptions of ASB being a problem are slightly above the Wiltshire average.

- o The average perceived level of crime on a scale of 1 – 10 (with 1 being 'none' and 10 being 'a lot') is 3.39 for Wiltshire Police as a whole. For the Chippenham Sector the average score is very similar to the force average at 3.35, perceptions of crime are lower in the Corsham Community Area with an average score of 2.76
- o The average perceived level of ASB on a scale of 1 – 10 (with 1 being 'none' and 10 being 'a lot') is 3.34 for Wiltshire Police as a whole. For the Chippenham Sector the average score is slightly higher than the force average at 3.35, again perceptions of ASB for the Corsham Community Area are lower at 2.77.

The higher perceived level ASB is not an accurate reflection of the actual crime and ASB levels which are below the Wiltshire average. Crime levels are also below the Wiltshire average.

- o There were 36 crimes per 1000 population in the Chippenham sector in 2012/13, this compares to a Wiltshire average of 46 crimes per 1000 population.
- o There were 34 reported ASB incidents per 1000 population in the Chippenham sector in 2012/13, in comparison to a Wiltshire average of 37 incidents.

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i Wiltshire Police is divided geographically into 11 local policing sectors. These areas are then further divided into community areas. The Chippenham Sector consists of the Chippenham, Corsham and Calne Community Areas.

[ii] Statistical significance; If the survey was completed using an alternative set of respondents there is a 95% chance that the result would fall within ±1.5% of the current result at force level. At sector level there is a 95% chance that the result would fall within ±5% of the current result.
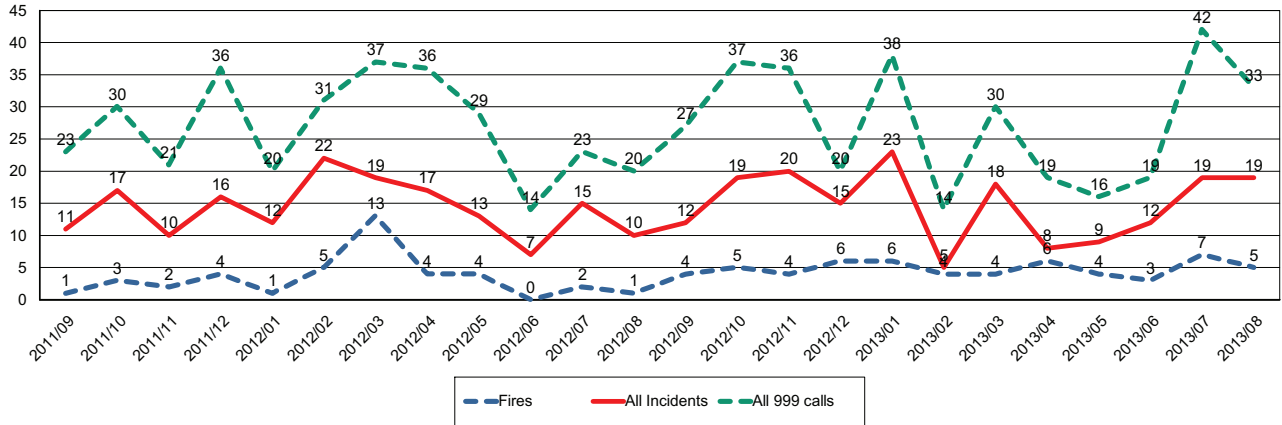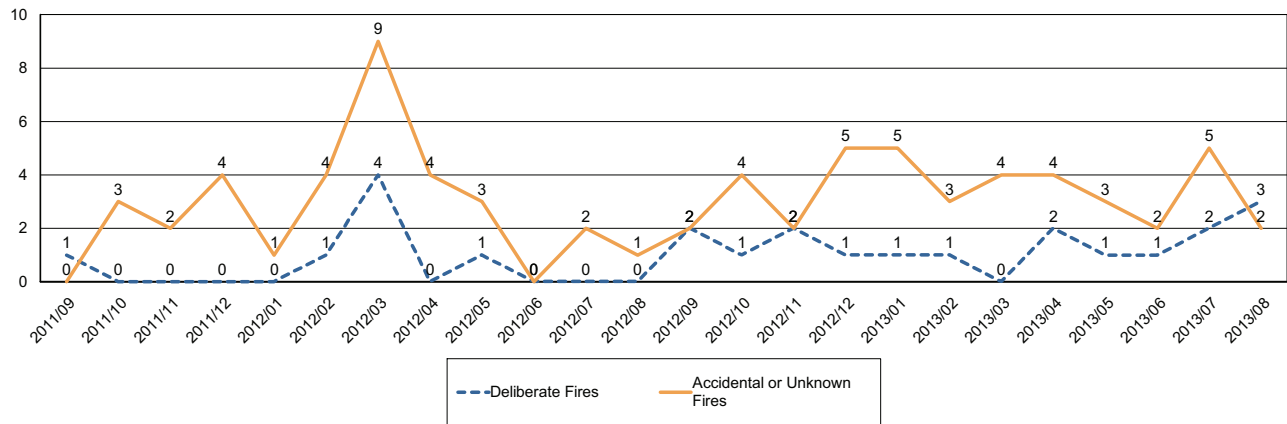
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Report for Corsham Area Board

The following is an update of Fire and Rescue Service activity up to and including August. It has been prepared using the latest information and is subject to change.
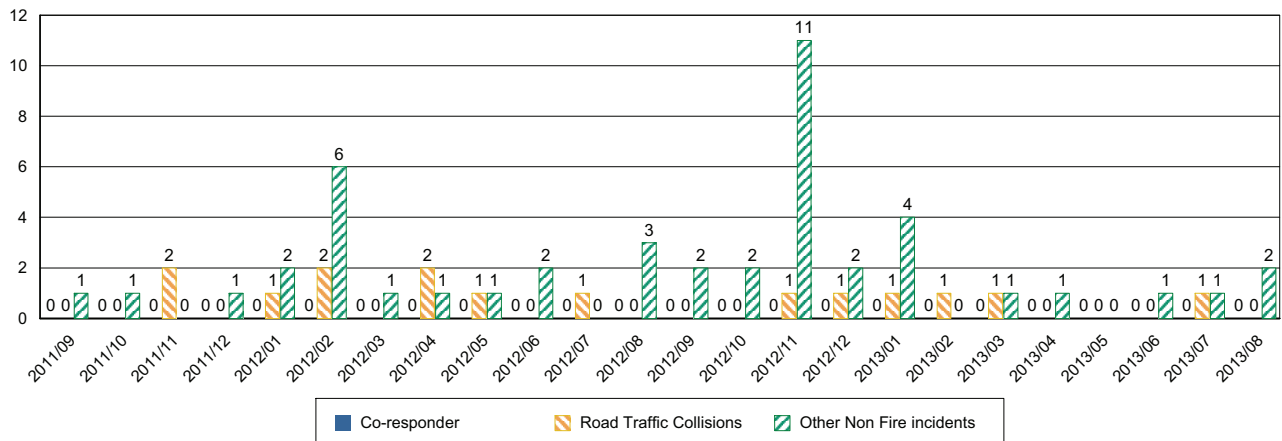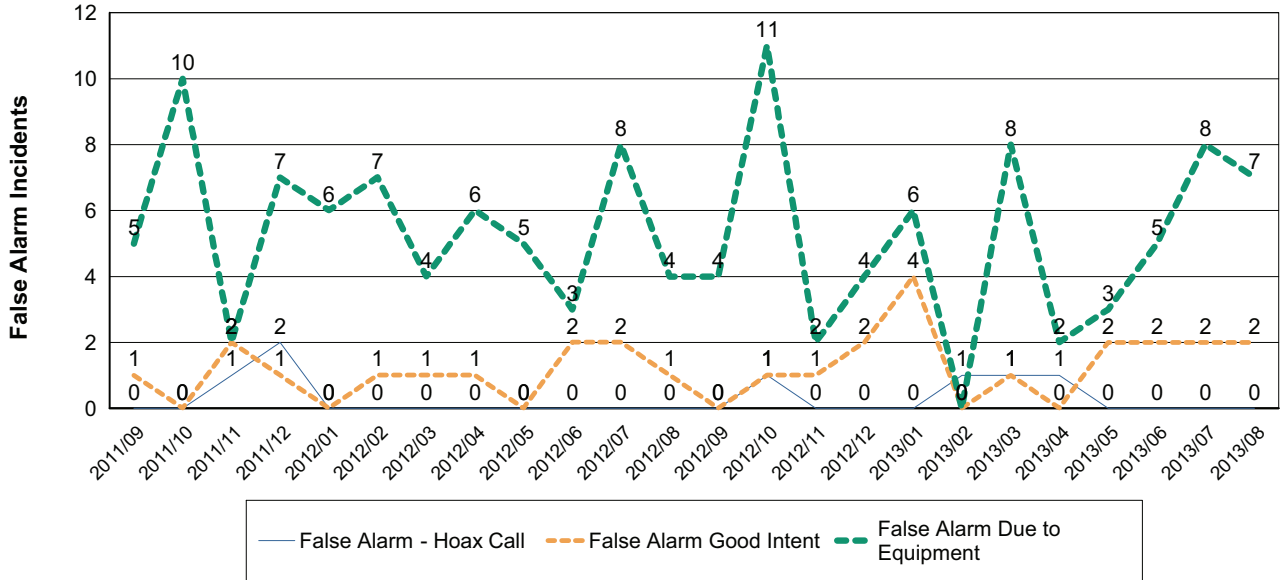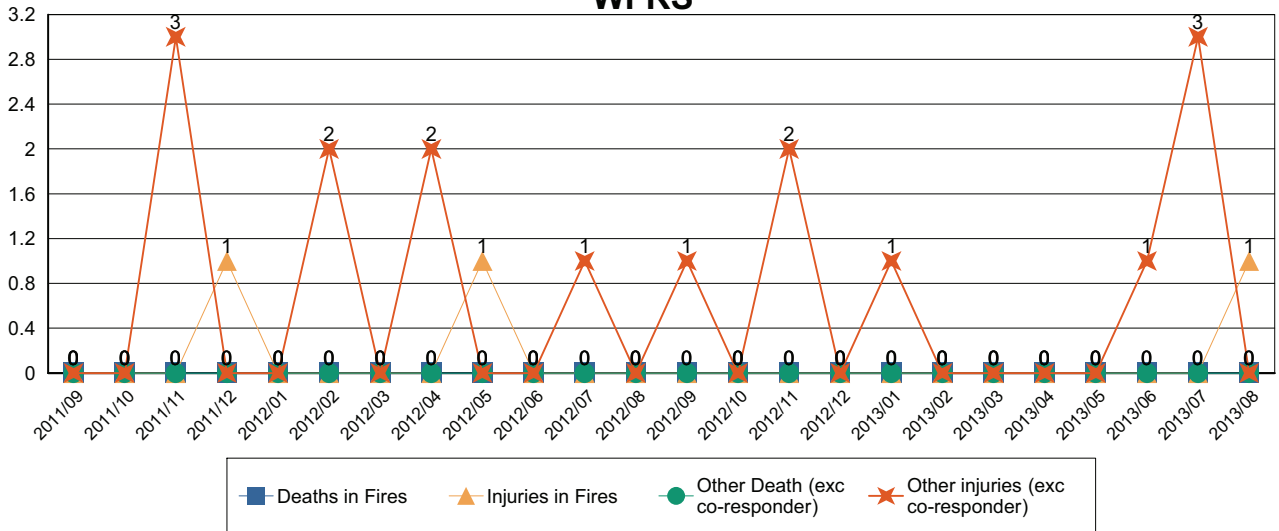
Incidents and Calls

Fires by Cause

Non-Fire incidents attended by WFRS

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Number of False Alarm Incidents

Legend: False Alarm - Hoax Call — False Alarm Good Intent — False Alarm Due to Equipment

Death & Injuries in incidents attended by WFRS

Legend: Deaths in Fires — Injuries in Fires — Other Death (exc co-responder) — Other injuries (exc co-responder)

Home Fire Safety Checks and other domestic safety

Legend: HFSC-Service — HFSC-partners — Other Community Safety
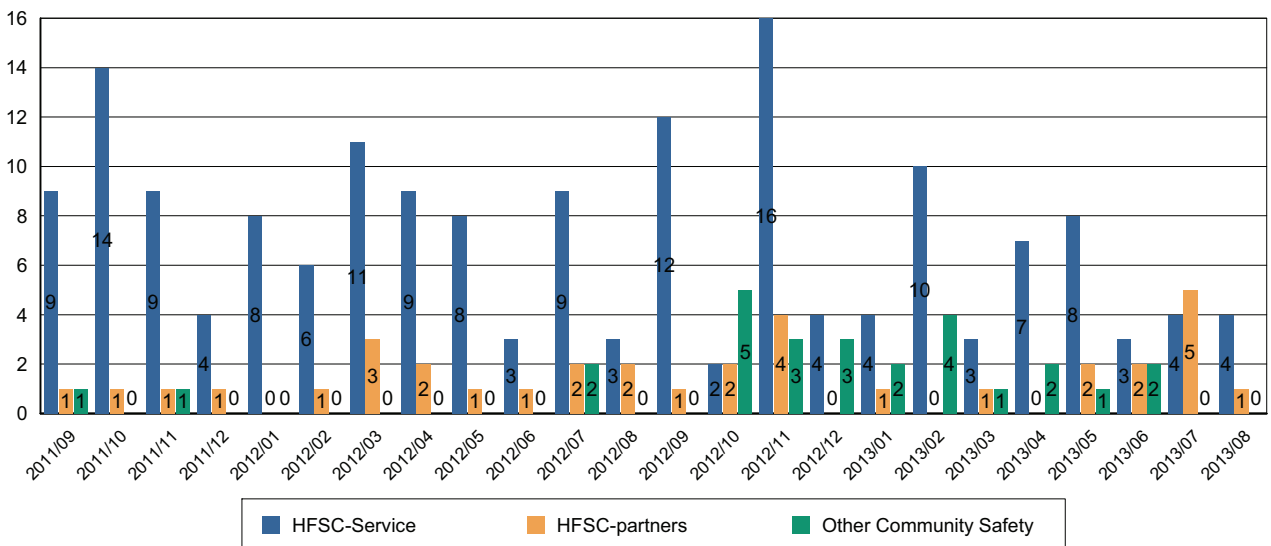
Comments and Interventions overleaf

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WILTSHIRE COUNCIL

CORSHAM AREA BOARD
19 September, 2013

<u>Corsham Community Area Network (CCAN) Claim for Core Funding 2013/2014</u>

1. <u>**Purpose of the Report**</u>

1.1.   To seek the Board's approval to core funding to CCAN covering the financial year 2013/14 to be agreed at this meeting, 19 September.

2. <u>**Background**</u>

2.1.   Officers are required to provide recommendations in a report, however the decision to support the community partnership and to what level, is made by Wiltshire Councillors on this Area Board.

2.2.   There will be 1 tranche of funding to CCAN during 2013/14. The decision to award this funding is to be made at this area board meeting.

2.3.   Corsham Area Board has been allocated a 2013/2014 budget of £53,418 for community grants, digital literacy projects, community partnership core funding and councillor led initiatives.

2.4.   Community Area Partnerships have been invited to apply for up to 20% of the area board's grant budget.   20% of the Corsham Area Board's grant budget 2013/14 is £8,079.

3. <u>**Main Considerations**</u>

3.1.   Councillors will need to be satisfied that core costs awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.

3.2.   CCAN were awarded £8,450 in 2012/2013. The balance of CCAN funds as at April, 2013 was £1,548. CCAN will be rolling forward all of this into 2013/14 to be spent on the Network Co-ordinator's activities in this coming financial year.   Rolling CCAN's full balance to be spent in 2013/14 will leave CCAN without any Reserves. Given CCAN employ one staff member, the Network co-ordinator, the Partnership Development Officer recommends a certain level of funds are kept by CCAN as a contingency.

3.3.   All partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the

1

Chair of the Area Board. This document has been looked at jointly by CCAN and Corsham Area Board and amendments specific to this community area have already been agreed. This version of the CAPA is included as Appendix C. The CAPA is to be signed by both parties at this meeting if CCAN's core funding is awarded.

3.4.   In order to show how the community area partnership aims to meet the commitments set out in the CAPA, CCAN are required to complete a work plan. This work plan has been reviewed and endorsed by Wiltshire Council's Partnership Development Officer as a workable document.

3.5.   For 2013/14, CCAN's structure has changed from previous years. CCAN will no longer operate with a Steering Group. CCAN's existing Co-ordinator will operate in a more Networking capacity in order to support the many existing community groups, societies and clubs already operating successfully within the Corsham Community Area. This is a model that is working successfully in other areas of Wiltshire and has been previously discussed between Corsham Area Board and CCAN at the previous area board meeting on 18 July 2013.

3.6.   The paper discussing this new way of working and previously presented to the area board meeting on 18th July is attached as Appendix A.

3.7.   Corsham Community Area Network submitted a 2013/14 claim for £1,502 total core costs.   The area board can therefore award up to £1,502 at this meeting. CCAN's 2013/14 budget is attached as Appendix B.

4. Implications

4.1.   Environmental Impact of the Proposals

4.1.2   The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

4.2.   Financial Implications

4.2.1   Core costs awarded to the community partnership must fall within the Area Boards budget allocated to the Corsham Area Board.

4.3.   Legal Implications

4.3.1   There are no specific Legal implications related to this report.

4.4.   HR Implications

4.4.1   There are no specific HR implications related to this report.

4.5.   Equality and Diversity Implications

2

4.5.1 Community partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive. Membership of CCAN is open to anyone with an interest in the community area.

5. Recommendation

The Partnership Development Officer recommends that the area board:

- approve the whole year's core funding of £1,502 with an agreement to release the full amount after this meeting
- approve and endorse CCAN's new way of working, as previously mentioned, in a more Networking capacity.

Report Author: Andrew Jack, Partnership Development Officer
Tel No: 01225 713109
E-Mail: andrew.jack@wiltshire.gov.uk

Appendices:
Appendix 1   CCAN Area Board Report & Proposal, 2013/14
Appendix 2   CCAN Budget Form, 2013/14
Appendix 3   Amended CAPA 2013/14, reflecting local changes for Corsham Community Area

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CORSHAM AREA BOARD July 18th 2013
AGENDA ITEM NO.

Corsham Community Area Network (CCAN)
Report and recommendations to Corsham Area Board

1.   Purpose of Report

1.1   To provide an update from CCAN and to make a recommendation on the way forward for the Area Partnership.

2.   Background

2.1   CCAN was established as the Community Area Partnership for the Corsham Area in 2009 and since then its Steering Group has worked well with the Area Board and has been widely regarded both in and out of the community area.

2.2   However in December 2012 we reported to the Area Board that the small Core Group of volunteers remaining with the Partnership would continue to support Partnership activity and the role of the Network Co-ordinator until the end of the financial year but would then be looking to recommend a new way forward.

3.   Discussion

3.1   The CCAN vision was to develop links with community area groups and clubs using a Steering Group and thematic action groups to take forward community projects and actions in support of the Community Area Plan. Strong links with Transition Community Corsham (Transcoco) provided immediate action groups for Transport and Environment and good results were achieved in these areas.

3.2   Achievement and credibility was maintained due to the efforts of a reasonably small number of people but it has not been possible to develop additional action groups or recruit significant new interest in the Steering Group itself.

3.3   The concept of an Area Network does however exist and it flourishes in the form of the impressive number of volunteers, clubs and interest groups that are established in the community area and through the increasing internet, website and social network links between them. It also exists in the social and community activity naturally generated by community groups as part of their regular programmes.

3.4   The Corsham Area is not alone in having difficulties in sustaining the original model of a central Steering Group and multiple Actions Groups. As a result alternative operating models are being developed that require less investment in the formal Steering Group model and which rely more on established community groups and links.

4. **An Alternative Model**

4.1 The Partnership role and the concept of the network remain valid and provide the potential for a focus at the community area level that would not otherwise exist. To make best use of that focus it is proposed that the role of the Partnership co-ordinator, funded by Wiltshire Council through the Area Board, is used as a Network Co-ordinator deployed more directly to work with and support existing groups, acting as a link between those groups and helping to shape their activities in support of the Community Plan. The role would still allow for the identification of issues and would highlight the opportunities for joined up community action or individual projects to assist with their resolution.

4.2 A Core Group of supportive community representatives, including the Town Council and Area Board, could continue to provide oversight and support and reporting would continue through the Area Board.

4.3 The benefit of the model is to use allocated funding in direct support of community activity and to remove the formality of committee activity.

5. **Responsibilities**

5.1 Work Plan responsibilities for the Network Co-ordinator would have a strong focus into the community and would include:-

- Continuing to develop the network (and database) of local contacts and improving the effectiveness of network links
- Encouraging projects that reflect the Community Priorities
- Sending out Newsletters and developing the CCAN website (linking to the Your Community Matters site) to communicate across the Community Area
- Providing Partner Updates for Area Board meetings and participating in agenda setting meetings
- Encouraging and co-ordinating community input to Consultations.

5.2 A specific project for 2013/14 will be to develop the community input for the next Corsham Area Joint Strategic Assessment to be issued in early 2014.

6. **Recommendation**

6.1 That the Corsham Area Board:-

a) Approves the change in Partnership model and accepts the role of the Network Co-ordinator with an over-seeing Core Group of community representatives

b) Approves an initial funding request for the Network Co-ordinator post from within the Area Board allocation as outlined in Appendix 3

c) Provides positive support to assist in developing the Co-ordinator role and addressing Community Plan priorities.

Contact: Kevin Gaskin
Corsham Community Area Network Co-ordinator
www.corshamcan.org.uk
kevingaskinccan@hotmail.co.uk

Appendices
1. CCAN End of Year Report
2. CCAN Finance Statement 2012/2013
3. CCAN Application for Funding 2013/2014

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Corsham Community Area Partnership Agreement 2013/14: Appendix B

Budget details for CCAN running costs

Your Details:

Name:	Kevin Gaskin
Partnership:	Corsham Community Area Network (CCAN)
Address:	
Phone:	
Email:	

Bank Account Details:

Account name:	Corsham Area Community Partnership
Sort code:	
Account no.	
Balance of funds at beginning of year:	£1547.94

Details of Budget:

Cost:

Administrator / Project Officer (inc travel) costs:
- *Retained hours for Network Co-ordinator to cover network administration (website, newsletters, communication), community engagement and project development. Initial assessment of 200 hours*

a £3,000

Consultation activities, public events, analysis, etc:
- *Funding for engagement activities will be agreed with the Area Board*

b

Advertising & promotion (inc websites):
- *Website development to include hosting of the Community Area Plan to be costed and applied for separately*

c

Plans, questionnaires, other printing costs:

d

Office expenses, consumables, etc.:
- *including printing and stationery*

e £50

Other costs:

f

Amount of funding rolled forward from 2012/13 to be spent in 2013/14: g £1547.94

Total running costs applied for: h £1502.06

(costs a+b+c+d+e+f - g must equal h)

I confirm that the costs detailed here will be incurred by the Corsham Community Area Network in accordance with the commitments agreed within the Community Area Partnership Agreement, 2013/14.

Please post your Annual Workplan and Budget Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

Corsham Community Area Partnership Agreement 2013/14:

Budget details for CCAN running costs

Signed: K.Gaskin
Date: 8th August 2013

Please post your Annual Workplan and Budget Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County
Hall, Trowbridge BA14 8JN

Wiltshire Council and Wiltshire's Community Area Partnerships:
COMMUNITY AREA PARTNERSHIP AGREEMENT (CAPA) 2013/2014

1. **Principles**

    (1)   Partnerships are independent and autonomous

    (2)   Partnerships are inclusive of, and accountable to, the wider community

    (3)   Partnerships have a voluntary relationship with the Council and public agencies

    (4)   Partnerships form the foundation of strong, resilient, empowered communities

    (5)   The existence of strong independent and inclusive partnerships is central to Wiltshire Council's community governance proposals

2. **Desired Outcomes**

    (1)   Empowered, resilient communities developing new ways of addressing local priorities in collaboration with Wiltshire's public services and partners at local level.

    (2)   Active and sustained participation by all sections of the community in the civic life of the community area

    (3)   Public funding and services focused more accurately on priority needs

    (4)   Local people fully informed about and involved in the decisions that affect them

    (5)   Strong independent partnerships working with the local Area Board and the local community to identify local priorities and promote local action and projects.

    (6)   An up-to-date, independently produced and influential community plan for each of Wiltshire's 20 community areas produced to consistent and robust standards

    (7)   Effective communications and engagement network in each community area

    (8)   Partnerships effectively accessing inward investment to support local priorities and enabled to lever funds in from outside sources

    (9)   Area Boards and Partnerships collaborating effectively to deliver local action linked to community plan priorities

    (10) Communities influencing strategic policy e.g. the Wiltshire Community Plan and Local Agreement for Wiltshire

    (11) Partnerships becoming an effective delivery vehicle for strategic outcomes

3. **Commitments – Wiltshire Council and the Corsham Area Board**

    (1)   Will respect the independence and autonomy of the Corsham Community Area Network as the Partnership for the local community area and will recognise and support the role of the Network Co-ordinator as its primary point of contact

    (2)   Will recognise and value the commitment of the Community Area Network's volunteers and their contribution to the local community

    (3)   Will recognise that volunteers' commitment to the Community Area Network can be changeable due to personal circumstances

    (4)   Will consult, involve, engage, listen to and act on the advice of the local Area Network

    (5)   Will provide such reasonable funding that the Network may need to support its work and achieve the aims, aspirations and goals set out in the community plan or identified in the Joint Strategic Assessment for Corsham

    (6)   Will provide technical and professional support to the Network including socio-economic profiles, external funding advice and service performance data

(7)   Will work with the Community Area Network to establish and maintain effective communications networks within the community area

(8)   Will support and work with the Community Area Network to develop influential community plans to consistent and robust standards

(9)   Will incorporate the priorities set out in community plan when planning and delivering its services, allocating resources and when negotiating with partners and national agencies.

(10)   Will help and support the Network in coordinating the activities of organisations, groups and individuals in the area and to facilitate community participation

(11)   Will provide a standing agenda item for the Community Area Network to provide regular updates to the local Area Board and invite a Network representative to the ABC meetings.

(12)   Will work with Wiltshire Forum of Community Area Partnerships (WFCAP) to further develop and enhance local partnership arrangements in Wiltshire

(13)   Will work with WFCAP and, as requested, attend its meetings to listen to its views and concerns and support it in developing mechanisms to monitor and improve the effectiveness of local partnership arrangements

(14)   Will, where appropriate, invite WFCAP to attend meetings of the Area Board Chairmen.

4.   Commitments – Corsham Community Area Network

(1)   To establish and maintain working relationships and effective network links across the Corsham Community Area Network and to encourage partnership working with representative groups as opportunity or need is found

(2)   To engage and communicate with all sections of the community recognising the need to reduce duplication with the Community Area Manager. To maintain a contacts register of key organisations and volunteers

(3)   To encourage community input to Service level consultations and to consult widely on emerging or topical community issues including holding public engagement events and activities as necessary and as agreed with the Area Board

(4)   To maintain and regularly review the local community area plan that reflects the major issues affecting the area and to administer an action plan and identify projects to address these issues. This will be done in consultation with the wider local community in order that it properly represents their concerns and aspirations

(5)   To work with the Community Area Manager and the Area Board Chairman to refer matters from the Network to the Area Board for consideration as appropriate

(6)   To champion and represent local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where these meet the priorities of the community plan or the Joint Strategic Assessment for the Corsham area

(7)   To contribute to the services and activities provided by the Wiltshire Forum of Community Area Partnerships, including attendance by members at relevant networking and training events

(8)   To engage a Project Officer/ Community Agent, as necessary, to run and administer the Network and to work with Wiltshire Council's Community Area Manager for the area

(9)   To be open to and inclusive of the wider community and to encourage attendance and participation by groups and organisations from Corsham Area and neighbouring community areas where they may be affected by an issue

(10)   To account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis

(11)   To use the community area blogsite, "Our Community Matters", to publicise Area Network activities, news and events on a frequent basis and champion the blogsite's wider use by the community.

5. Compact:

(1) This agreement is underpinned by the principles contained within the Wiltshire Compact

Acceptance of Community Area Partnership Agreement

Corsham Community Area Network:

I have read and understood the Terms and Conditions of the Community Area Partnership Agreement.

Signed   ………………………….   on behalf of
                                                       Corsham Community Area Network

Date   ………………………….

Wiltshire Council:

I have read and understood the Terms and Conditions of the Community Area Partnership Agreement.

Signed   ………………………….   Chairman
                                                       Corsham Area Board

Date   ………………………….

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Wiltshire Council
Where everybody matters

Report to	**Corsham Area Board**
Date of Meeting	**19th September 2013**
Title of Report	**Area Board Grants**

Purpose of Report

To ask Councillors to consider 3 applications seeking 20013/14 Community Area Grant Funding.

1. Colerne Village Hall – Consider awarding £500 towards a total project cost of £500 to purchase a computer to contribute towards the Wiltshire Digital Literacy Programme.

2. Mansion House Playgroup – Consider awarding £439 towards a total project cost of £878 to install computer equipment at the premises.

3. KIK Radio – Consider awarding £4,993 towards a total project cost of £14,936 to set up a radio station for young people in the community area. Conditional upon the balance of funds being in place. Also conditional upon the group achieving not for profit status and the equipment remains the property of Corsham Area Board for a period of three years.

Agenda Item 11

1. Background

1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5th April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2013/2014. [Area Board Grants Guidance 2013/2014.](#)

1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.

1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.

1.4. Corsham Area Board has been allocated a 2013/2014 budget of £53,418 for community grants, digital literacy projects, area board operational funding, community partnership core funding and area board/councillor led initiatives. In 2013 / 14 only capital funding is available for community area and digital literacy grants.

1.5. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £500 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.

1.6. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.

1.7. In addition to CAGs, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.

1.8. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board. Grants of up to £500 are available for Digital Literacy projects.

1.9.   Funding applications will be considered at every Area Board meeting whilst there is money available.

1.10.   Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.

1.11.   New for 2013/14 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found here.

1.12.   All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board blogsite Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

Background documents used in the preparation of this Report	Corsham Community Area Plan Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision Corsham Joint Strategic Needs Document

2.   Main Considerations

2.1.   Councillors will need to be satisfied that grants awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.

2.2.   There will be 3 further rounds of funding during 2013/2014. The remaining will take place on;

- 21st November 2013
- 23rd January 2014
- 20th March 2014

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3. Environmental & Community Implications

3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. Awards must fall within the Area Boards budget allocated to the Corsham Area Board.

4.2. If grants are awarded in line with officer recommendations, Corsham Area Board will have a balance of £35,263.

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications are outlined within section 8 – Officer Recommendations.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Colerne Village Hall	Purchase computer equipment	£500

8.1.1. Officers recommend that members consider awarding Colerne Village Hall £500 to purchase computer equipment to contribute towards the Wiltshire Digital Literacy Programme.

8.1.2. This application meets the Digital Literacy grant criteria for 2013/14.

8.1.3. This project is considered as capital by Wiltshire Council Finance Department.

8.1.4. This application demonstrates a link to the Community Plan. Contribute towards digital literacy.

8.1.5. This group is a not for profit group who want to support this project and have volunteers to assist with short work programmes.

8.1.6. If the Area Board makes a decision not to fund the project the project will be delayed until alternative funding can be found.

Ref	Applicant	Project proposal	Funding requested
8.2	Mansion House Playgroup	Install computer equipment	£439

8.2.1. Officers recommend that members consider awarding Mansion House Playgroup Colerne £439 to install computer equipment at their premises.

8.2.2. This application meets the grant criteria for 2013/14.

8.2.3. This project is considered as capital by Wiltshire Council Finance Department.

8.2.4. This application demonstrates a link to the Community Plan." Activities for young people" It will enable staff to offer children the chance to learn new skills in line with the Early Years Foundation Stage and will offer staff the chance to upgrade theri skills in office management.

8.2.5. This group is a not for profit group who run the playgroup for the benefit of those who live in Corsham Community Area.

8.2.6. If the Area Board makes a decision not to fund the project the project will be delayed until alternative funding can be found.

Ref	Applicant	Project proposal	Funding requested
8.3	KIK Radio	Set up a radio station	£4,993

8.3.1   Officers recommend that members consider awarding KIK Radio £4993 to set up a radio station in the community area. Conditional upon the balance of funding being in place, the group achieving not for profit status and the equipment remains the property of Corsham Area Board for a period of three years.

8.3.2   This application meets the grant criteria for 2013/14.

8.3.3   This project is considered as capital by Wiltshire Council Finance Department.

8.3.4   This application demonstrates a link to the Community Plan." Activities for young people" It also demonstrates a direct link to the JSA that identified Not in Eductaion Emplyment orTraining (NEETS) as being a priority for the Corsham Community Area. This project will target people considered NEETS to get involved in the project.It will also be open to all other residents of the commumity area

8.3.5   This group is a not for profit group set up to run this project.

8.3.6   This group has already run a pilot project using equipment loaned and attracted over 80 different people to the project during a two week period.

8.3.7   This group has the support of The Pound Arts Centre where the project will be initially based and Corsham Primary School who have already identified potential opportunities for their pupils to get involved.

8.3.8   If the Area Board makes a decision not to fund the project the project will be delayed until alternative funding can be found.

Appendices:	
	Appendix 1 Grant application – Colerne Village Hall **Appendix 2 Grant application – Mansion House Playgroup** **Appendix 3 Grant application – KIK Radio**

No unpublished documents have been relied upon in the preparation of this report.

Report Author	Dave Roberts Corsham Community Area Manager Tel: 07979318504 E-mail dave.roberts@wiltshire.gov.uk

Community Area Grants

Mansion House Playgroup

1. Which type of grant are you applying for?
Community Area Grant

2. Amount of funding required?
£0 - £500

3. Are you applying on behalf of a Parish Council?
No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?
Mansion House Preschool Playgroup new ICT facilities

6. Project summary:
The ICT facilities at Mansion House are not up to date. Our Computer Towers are significantly outdated and are not performing adequately. There are currently no other ICT facilities apart from these desktop computers. We would like to raise money to purchase two new PC towers and two small tablets. These will encourage the children to develop early ICT skills and to be able to use educational games and stories to aid their learning in line with the Early Years Foundation Stage.

7. Which Area Board are you applying to?
Corsham

Electoral Division
Corsham Town

8. What is the Post Code of where the project is taking place?
SN13 9HS

9. Please tell us which theme(s) your project supports:
Children & Young People
Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:
08/2012

Total Income:
£95154

Total Expenditure:
£95148

Surplus/Deficit for the year:
£6

Free reserves currently held:
(money not committed to other projects/operating costs)
£0

Why can't you fund this project from your reserves:
We a have ring fenced contingency fund of 21,500 (based on three months running costs) and a ring fenced redundancy fund of 20,908 (based on current staffing levels this is currently 6,092 short of the requisite 27,000)so we have no free reserves held at present.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£877.90		
Total required from Area Board		£438.95		

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
2 7	298	Town Council grant		439
2 PC Towers	580			
Total	**£878**			**£439**

11. Have you or do you intend to apply for a grant from another area board within this financial year?
No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?
Mansion House Preschool Playgroup (the Playgroup) currently has 73 children attending (22nd June 2013). The vast majority of them from Corsham town, though with a minority with parents who work in Corsham. We usually take children from two and a half until they are school age. So the playgroup takes on new children often as the older ones transition to primary school. The aims of the playgroup include to "To provide a...stimulating environment in order to build a solid foundation for children" and to enable them to "develop and fulfil their potential". The playgroup does this well in a learning through play approach

providing the children a plethora of different media and experiences to help them in their development. The playgroup follows the Early years foundation stage (EYFS) framework which states under "creative development" that children should explore "different media" and use this to capture different experiences (points 1 and 3 on the EYFS creative development). This includes ICT. Currently we have two computer workstations, one in each room of the playgroup. These have a number of age appropriate games and applications on them. However, these computers are not up-to-date and run slowly. In a recent parent survey conducted by the Committee the Computers were named as the part of playschool enjoyed least by the children who attend. We feel that this is something that needs to be addresses by the playgroup as ICT skills are an important part of education currently and we aim to give these children some computer literacy from which they can build when they move on to primary school. We would like to buy two up-to-date PC towers to replace the ones we have currently, to enable us to run better software and have a faster processing speed. This will enable the children to experience using computers and to play educational games for their age group without becoming frustrated with the computers' poor responsiveness. We would like these computers to be able to have wireless internet as in future we envisage, with online safeguarding in place, using educational online sites like cbeebies. Also we would like to purchase two tablet computers (the smaller, 7 inch ones so they would be easier for small children to hold and use). These would have a range of uses within a session. Firstly they can be used individually and within groups to play educational games to enable children to explore and develop their knowledge of the world using a touch-screen device (for example test their knowledge of shapes). Secondly they could be used with a member of staff to help individual children with their individual targets (for example to aid them in counting by playing a basic numbers game with the guidance of staff). Finally tablet computers could be used by room supervisors during group circle time to show multimedia to the children based on the discussions and themes that week (for example during a theme on Africa, children could look at photos and hear noises made by African animals).This would really enrich the topics and provide visual learners with a more stimulating learning experience than group discussion can provide on its own. With the ever increasing use of ICT in everyday life we strongly feel that the children would benefit from greater access to a greater range of ICT resources and that this would be building a firm foundation for the next, ICT literate generation.

14. How will you monitor this?
The staff interact with children everyday so that the use of the ICT can be closely monitored and included in planning where it would be most beneficial. The staff also attend monthly staff meetings so its use can be discussed then, with staff sharing good practice with each other and identifying if any training is required.The parent survey will be conducted every two years so the committee can monitor whether there is an improvement in the perception of ICT by the children or whether further changes need to be made.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
This is not something that will need additional funding as it is a one time purchase.

16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:
yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:
yes I will make available on request the organisation's **latest accounts**

Constitution:
yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:
yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...
yes The information on this form is correct, that any award received will be spent on the activities specified.

Community Area Grants

Colerne Village Hall Digital Literacy Project

1. Which type of grant are you applying for?
Digital Literacy Grant

2. Amount of funding required?
£0 - £500

3. Are you applying on behalf of a Parish Council?
No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?
Colerne Village Hall PC Equipment

6. Project summary:
We have identified the requirement from the older residents within the village for training on PC's and wish to purchase a PC which will reside at the village hall for residents to use.

7. Which Area Board are you applying to?
Corsham

Electoral Division
Box and Colerne

8. What is the Post Code of where the project is taking place?
SN14 8DT

9. Please tell us which theme(s) your project supports:
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:
03/2013

Total Income:
£20434

Total Expenditure:
£13267

Surplus/Deficit for the year:
£7167

Free reserves currently held:
(money not committed to other projects/operating costs)
£5427

Why can't you fund this project from your reserves:
We are currently funding the installation of Broadband ourselves and also a key-less entry system which will take nearly all of our reserves.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£500.00			
Total required from Area Board	£500.00			
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Purchase of a desktop PC	500.00			
Total	**£500**			**£0**

11. Have you or do you intend to apply for a grant from another area board within this financial year?
No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?
Any elderly resident with the Parish of Colerne, although if a demand arises from younger members of the Community this will also be covered. For the older residents we wish to help them become more confident in the use of PC's and the internet and social media.

14. How will you monitor this?
We are planning to hold fortnightly training sessions with the older members of the Community and if younger members wish to become involved they can join that session or we will arrange another session if demand is proved.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

All members who attend these sessions will be charge therefore Wiltshire Council are not funding any running costs, just equipment.

16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.
No

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:
yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:
yes I will make available on request the organisation's **latest accounts**

Constitution:
yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:
yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...
yes The information on this form is correct, that any award received will be spent on the activities specified.

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Community Area Grant KIK Radio

1. Which type of grant are you applying for?
Community Area Grant

2. Amount of funding required?
£501 - £5000

3. Are you applying on behalf of a Parish Council?
No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?
KIK Radio

6. Project summary:
We are currently in the process of setting up a new digital radio station based in Corsham broadcast on DAB across Wiltshire & online. Under the umbrella of our new company we will be offering a variety of training from radio production to a music academy taught by music industry professionals.

7. Which Area Board are you applying to?
Corsham

Electoral Division
Corsham Town

8. What is the Post Code of where the project is taking place?
SN13 9HX

9. Please tell us which theme(s) your project supports:
Children & Young People
Arts, crafts and culture
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Safer communities
Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:
£

Surplus/Deficit for the year:
£

Free reserves currently held:
(money not committed to other projects/operating costs)
£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year:
yes

10b. Project Finance:

| Total Project cost | £14,937 |
| Total required from Area Board | £4994 |

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Sonifex Desk	1950	Equipment donated on attached list	yes	3950
Allen & Heath Mixer X14	779	Website	yes	600
Rain Livebook se	799	Logo design	yes	150
Muse PC	1033	Promo video	yes	100
Headphones 8 pairs	144	Flyer design and print	yes	150
Studio mic	135	posters	yes	50
Headphone amp	50	marketing	yes	120
Condenser mic x2	78	training for young presenters on list	yes	2775
Table top mic stand x3	26	IT, admin,office	yes	2048
In kind costs as opposite	9943			
Total	**£14937**			**£9943**

11. Have you or do you intend to apply for a grant from another area board within this financial year?
No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?
Our volunteers will be people from the community such as primary school children to disadvantaged young people (NEETS) to adults. The local economy in Wiltshire will also benefit giving businesses, community groups and organisations a platform to advertise their products and services to their target audiences in Wiltshire. Volunteers are an essential part of our community station – without their dedicated, enthusiastic voluntary teams, our local community radio station would not be able to provide a service. As a community radio station we will need a wide range of volunteers to help out with all the things that go into the running of a busy, active local radio station – including programme assistants, journalists, producers, IT support, writers, interviewers and much more. From secondary school students looking for work experience to retired people looking to give something back to the community, people from all walks of life get rewarding experiences from community media. Past volunteers with community radio stations have gone on to work with major radio companies and organisations like the BBC, Global Radio, Bauer and UTV. But volunteers don't have to have ambitions in the media to get involved – all they need is the enthusiasm and drive to do something for their local community, no matter how big or small. Statistics Community radio has been proven to be an effective vehicle for tackling social exclusion; encouraging community development and regeneration; promoting linguistic diversity where English isn't a first language; and, providing education and training opportunities to people from all cultures, ages and backgrounds. As highlighted by the Communications White Paper (December 2000): very local community based radio can help increase active community involvement, and local educational and social inclusion projects small radio stations can provide a nursery for the next generation of broadcasters, providing hand-on training and experience such stations can also satisfy the demand for access to broadcasting resources from specific communities, whether based on locality, ethnic or cultural background or other common interests We are focusing on helping young people who are NEET within Wiltshire and trying to eradicate the problem as from research carried out by the Wiltshire voices project shows that many students that have problems in primary school later become NEET. Our aim is to reduce NEET's in Wiltshire. As well as the radio station training we will also offer series of music master classes anything from learning how to play classical piano to being a DJ and producing electronic music once established our courses will be accredited by education establishment such as LCM. (London College of Music - in discussion with them at the moment.). We feel we will inspire the next generation of musicians from Wiltshire. With our experience within the music industry myself and Rob Bozas have a variety of famous musicians that have a local connection to Wiltshire who are willing to help out with the project.

14. How will you monitor this?
Radio shows will be monitored in several ways from presenter's content to production and listeners. Monthly progress reports and ongoing feedback from the stations producers/managers. Our music/production students will be monitored via exams, reports and

live performance workshops. Our courses are custom made for our individual student's needs such as students that are not academic will be assessed on performance and projects.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
After 2-3 years we aim to be self-sufficient company with popular radio shows sponsored by big businesses in the area, live events, master classes, summer schools for young people and advertising online / on-air. (as well as business membership schemes etc) We will be mentored by KCRW a community radio station based in LA which is now one of the U.S's most popular radio stations and considered a taste maker station. Our business model is a mixture of KCRW & Rinse FM (in London) which is now a taste maker urban station in the u.k they have also released and developed artists within the community and have achieved chart success with Katy B and more.

16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.
It is part of a bigger project but overall costs will be dependent on funding and how we move forward with the organisation. For example if we don't raise enough funds for our DAB license we will start broadcasting online first then switch to DAB when we have reached our targets.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:
yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:
yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:
yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):
yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...
yes The information on this form is correct, that any award received will be spent on the activities specified.

CORSHAM AREA BOARD 19th September 2013

**Community Area Transport Group (CATG) Recommendations to
Corsham Area Board**

1.   Purpose of Report

1.1   To provide an update on the position of the proposals from the CATG
       meeting that took place on 8th August 2013.

2.   Background

2.1   Some elderly residents and Corsham Town Council have been
       concerned for some time about the ability for those with mobility
       problems to gain access to and dismount the pavement at West Park
       Road Corsham.

2.2   Following a request by Corsham Town Council to introduce a dropped
       kerb crossing in West Park Road, Corsham, the Wiltshire Council
       Highways representative presented a proposal to the group who
       considered it and agreed to recommend to Corsham Area Board to
       allocate £1,500 to enable its installation.

3.   Options Considered

3.1   Support the recommendation to allocate £1,500 to install a dropped
       kerb at West Park Road Corsham.

4.   Reason for recommendation

4.1   The proposal above has the support of CATG and Corsham Town
       Council.

5.   Recommendation

5.1   To support the recommendations from CATG meeting of 8th August
       2013 as outlined in 2.2 above.

Contact: Dave Roberts
Corsham Community Area Manager
Background Papers
CATG notes of 8th August 2013
Appendices None

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